

February 18, 2025

Dear Parents and Guardians,

After careful consideration, review of parent and student surveys, and many hours of research and discussion, the Armada High School staff has decided that we will be implementing the following policy effective on the first day of Trimester 3 (March 10th).

- Students with cell phones will be required to place their devices in their assigned cell phone holder in each classroom at the beginning of each hour. Devices must be turned off or silenced so that they pose no distraction to the educational process. There will be a zero-tolerance policy for cellular devices in the educational setting. (Students with a documented medical condition that requires a cell phone for monitoring will be permitted to carry this device for those purposes only)
- Headphones and/or bluetooth connected airbuds of any kind are not permitted in classrooms at any time unless directed by instructors as part of an activity connected to school provided laptops.

Students that choose to violate these policies will be given the following consequences:

First Offense: Device will be taken to the main office and secured for the remainder of the day. Students will be permitted to pick up their device at the end of the school day, and parent contact will be made.

Second Offense: Device will be taken to the main office for the remainder of the day and will only be given to the student's parent or guardian.

Third Offense: Device will be taken to the main office for the remainder of the day and will only be given to the student's parent or guardian. Students will be given one day of In-School Suspension.

Fourth Offense: Device will be taken to the main office for the remainder of the day and will only be given to the student's parent or guardian. Students will be given one day of In-School Suspension, and they lose the privilege to have a phone in school at any time. Students will be required to turn in their device to the Main Office prior to the start of the day for the remainder of the year.

Any additional offenses will be dealt with at the discretion of the administrators.

***The Armada Advantage: Achievement, Community, Innovation***

*Equal opportunity employer. Auxiliary services available to individuals with disabilities.  
Michigan Relay Center 1-800-649-3777 (Voice and TDD)*

Armada High School students will be notified and reminded of this policy and the consequences for not adhering to it through daily announcements and reminders placed throughout the school.

As a reminder, in the event of an emergency or situation that requires immediate attention, each classroom in Armada High School is equipped with a classroom phone. In addition, Armada High School has armed security and trained medical professionals on site. If you encounter a situation that requires you to reach your student immediately, please contact the main office and we are able to contact classrooms with little to no delay.

The Armada High School Staff prides itself on providing a top tier education for your students and is working hard to make sure we make the most of every learning opportunity. Cell phones and other devices are interfering with these opportunities, and we are committed to doing what is best for our students. We appreciate your input on the matter and look forward to your support to help us remain the very best in Macomb County.

Thank you for your continued support and assistance on this important matter,

The Armada High School Staff

|                  |                 |                |
|------------------|-----------------|----------------|
| Mark Brundante   | Alyssa          | Amythia Myjick |
| Ay Lass          | Anna Schwed     | Robert Bohm    |
| Donna M. Cella   | Kellyn          | Noah Ullrich   |
| Janet            | Michelle        | Mike L         |
| Jessica Cigno    | Michael Joe     | Tamara         |
| Megann M. Fey    | Chaz            | Shirley Fieri  |
| Nadine           | Matt J. Wojniak | Desola Curcun  |
| Ronny Alfatto    | Janet           | L. Mattel      |
| Sam Ryan         | Armanda Barber  | Lia DiGonyo    |
| Heather Carrigan | Shannon May     | Daniel Witgen  |
| Kylie Malbury    | Chad            | Michelle Baker |
|                  | M. King         | Kirsten Koch   |