



# Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 · (586) 784-2112 · FAX: (586) 784-9592

## Type of Drill

- ☐ Fire Drill (5 Required)  
☒ Tornado Drill (2 Required)  
☐ Lockdown Drill (3 Required)

## Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 1/21/2026 Time of Drill: 9:23AM Exact time required to secure: 3:00 Total Participants 385 :

Remarks: \_\_\_\_\_

This report is for emergency drill # 5 for the school year of 2025-2026.

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Nancy Buyle - MISD
- ☒ Law Enforcement (Chief or designee)  
Name & Title: Richard Maierle - Armada Police
- ☒ Fire (Chief or designee)  
Name & Title: Stephen Kohut - ATFD

## Building Principal

Signature



Date

1/22/26