



# Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 · (586) 784-2112 · FAX: (586) 784-9592

**Type of Drill**

Fire Drill (5 Required)

Tornado Drill (2 Required)

Lockdown Drill (3 Required)

**Time of Drill**

Standard

Class Change

Recess

Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 03/05/2025 Time of Drill: 10:40 AM Exact time required to secure: 10:00 Total Participants 346

Remarks: Admin reviewed ALICE protocols and lunchroom lockdown procedures

This report is for emergency drill # 7 for the school year of 2024-2025.

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 


Drill was coordinated with:

Emergency Management Coordinator  
Name & Title: Nancy Buyle - MISD

Law Enforcement (Chief or designee)  
Name & Title: Richard Maierle – Armada Police

Fire (Chief or designee)  
Name & Title: Stephen Kohut - ATFD

**Building Principal**

Signature 

Date 3/5/25