



Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 · (586) 784-2112 · FAX: (586) 784-9592

Type of Drill

- ☐ Fire Drill (5 Required)
☐ Tornado Drill (2 Required)
☒ Lockdown Drill (3 Required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 10/03/2025 Time of Drill: 8:15 AM Exact time required to secure: 10:00 Total Participants 360 :

Remarks: Alice procedures were reviewed in individual classes during the drill

This report is for emergency drill # 2 for the school year of 2025-2026

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Matthew R. Gillett*

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Nancy Buyle - MISD
- ☒ Law Enforcement (Chief or designee)
Name & Title: Richard Maierle - Armada Police
- ☒ Fire (Chief or designee)
Name & Title: Stephen Kohut - ATFD

Building Principal

Signature *Tim M. [Signature]*

Date 10/3/25