

## **Emergency Drill Documentation Form**

74500 Burk Street, Armada, Michigan 48005 • (586) 784-2112 • FAX: (586) 784-9592

Type of Drill	Time of Drill
Fire Drill (5 Required)	Standard
Tornado Drill (2 Required)	Class Change
🔀 Lockdown Drill (3 Required)	Recess
	☑ Other Event
Name of Reporting School: Armada Middle School	
Date of Drill:04/25/16 Time of Drill:11:00 am_ Exact time required to secure:2:20 Total Participants:419	
Remarks: Cafeteria was put into lockdown. Students were quiet and able to get into the kitchen area within a good amount of time. The space provided was adequate for the amount of students.	
This report is for emergency drill # $3$ for the school year of $2015-2016$ .	
Name of person conducting drill: Amanda Parus	
Title of person conducting drill: Assistant Principal	
Signature of person conducting drill: AMAMAA PAMA	
Drill was coordinated with:	
	Building Principal
Emergency Management Coordinator Name & Title: Nancy Buyle - MISD	M miles
	Signature
Law Enforcement (Chief or designee)  Name & Title: Howard Smith – Armada Police	,
Name a file. Howard Small Filmada Fonce	4-25-16
Fire (Chief or designee)	Date
Name & Title: Dan Reynolds - ATFD	