



# Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 • (586) 784-2112 • FAX: (586) 784-9592

### Type of Drill

- Fire Drill (5 Required)
- Tornado Drill (2 Required)
- Lockdown Drill (3 Required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 3/6/18 Time of Drill: 1:10 pm Exact time required to secure: 1:40 Total Participants: 368

Remarks: \_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 4 for the school year of 2017-2018.

Name of person conducting drill: Amanda Lynch

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Amanda Lynch*

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Nancy Buyle - MISD
- Law Enforcement (Chief or designee)  
Name & Title: Mike Patrick - Armada Police
- Fire (Chief or designee)  
Name & Title: Dan Reynolds - ATFD

**Building Principal**

*Teresa Kelly*

Signature

3/6/18

Date