



Kelly Skokna, Ed. S.
Superintendent of Schools

74500 Burk Street, Armada, Michigan 48005 (586) 784-2112 FAX: (586) 784-4268

CUSTODIAN VACANCY POSTING

October 6, 2026

- POSITION:** Custodian-Full Time Position – Afternoon shift
- DEADLINE:** Until Filled
- APPLY TO:** Superintendent's Office, Armada Area Schools, 74500 Burk Street, Armada, MI 48005; or email to ttomayko@armadaschools.org
CLICK ON THE LINK BELOW TO GO TO THE APPLICATION ON THE WEBSITE:
https://www.armadaschools.org/downloads/central_office/employment_non_instr_application.pdf
- QUALIFICATIONS:** High school diploma required. Maintenance skills certifications preferred but not required. Strong work ethic; ability to work with students, staff, and community in a positive manner. Experience and mechanical ability preferred, but not required.
- RESPONSIBILITIES:**
- Perform regular custodial duties in assigned areas of the building;
 - Perform duties to include maintenance, waste management, supply management, and safety;
 - Assist in removing snow/applying salt to assigned entryways;
 - Ensure outside doors and windows are locked for security during and after school each day;
 - All other duties assigned by the Supervisor of Custodial/Maintenance or Building Principal;
 - Ability to lift 50+ pounds;
 - Ability to communicate through e-mail, as well as knowledge of basic forms of technology;
 - Ability to follow verbal and written instructions;
 - Maintain good attendance
- REPORTS TO:** Custodial/Maintenance Supervisor and Building Principal
- RATE:** \$18.69 plus benefits/per contract.
- EVALUATION:** Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Personnel.

A handwritten signature in black ink, appearing to read 'Kelly Skokna', is written over a horizontal line.

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The Armada Advantage: Achievement, Community, Innovation

*Equal opportunity employer. Auxiliary services available to individuals with disabilities.
Michigan Relay Center 1-800-649-3777 (Voice and TDD)*