



Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 • (586) 784-2112 • FAX: (586) 784-9592

Type of Drill

- ☐ Fire Drill (5 Required)
- ☐ Tornado Drill (2 Required)
- ☒ Lockdown Drill (3 Required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Event

Name of Reporting School: Armada Science Academy

Date of Drill: 09/10/25 Time of drill: 8:31 am Exact time required to secure: 2.34 Total Participants: 85

Remarks: In conjunction with the high school drill

This report is for emergency drill # 1 of 3 for the school year of 25/26

Name of person conducting drill: Tim Woelkers

Title of person conducting drill: Director of Student Safety

Signature of person conducting drill: 

Drill was coordinated with:

☒ Emergency Management Coordinator

Name & Title: Nancy Buyle, MISD

☒ Law Enforcement (Chief or designee)

Name & Title: Richard Mairele Armada PD

☒ Fire (Chief or designee)

Name & Title: Stephen Kohut ATFD

Building Principal

Signature

09/10/2025

Date