ARMADA AREA SCHOOLS

Kelly Skokna, Ed.S.
Superintendent of Schools

74500 Burk Street, Armada, Michigan 48005 • (586) 784-2112 • FAX: (586) 784-4268

VACANCY
2026-2027
October 22, 2026

POSITION: Long Term Substitute Secondary Math Teacher – Beginning January 4, 2027

DEADLINE: Until Filled

APPLY TO: Superintendent's Office, Armada Area Schools, 74500 Burk Street, Armada, MI 48005; or email ttomayko@armadaschools.org.
District employees must complete an in-district employee application form (available at school offices)

QUALIFICATIONS: Michigan Certified Teacher with B.A., and Math Endorsement (EX) 6-12

REPORTS TO: Building Principal

JOB GOAL: To participate in the development of an exemplary math program; to establish a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for high school grade education in accordance with each pupil's ability; to establish good relationships with parents, community, and with other staff members.

PERFORMANCE RESPONSIBILITIES:

1. Teach secondary math classes utilizing a course of study adopted by the Board of Education and other appropriate learning activities.
2. Develop lesson plans and instructional materials and provide individualized and small group instruction in order to adapt the curriculum to the needs of each pupil addressing both developmental needs and individual learning styles.
3. Establish and maintain standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
4. Evaluate pupils' academic and social growth, keep appropriate records, and prepare progress reports.
5. Communicate positively with parents through conferences and other means to discuss pupils' progress and interpret the school program.

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***The Armada Advantage:* Achievement, Community, Innovation**

Equal opportunity employer. Auxiliary services available to individuals with disabilities.
Michigan Relay Center 1-800-649-3777 (Voice and TDD)